

**THE GOVERNING BOARD  
OF THE JOINT POWERS AGENCY OF THE  
STANISLAUS ANIMAL SERVICES AGENCY (SASA)**  
Meeting Minutes

**Regular Meeting**

**Thursday**

**September 19, 2013**

**Members Present:**

Stan Risen, Stanislaus County	Mike Borges, City of Ceres
Jolene Gonzalez, City of Modesto	Rod Butler, City of Patterson
Dominique Spinale, City of Hughson	Tim Ogden, City of Waterford

**Members Absent:**

None

**Staff Present:**

Annette Patton, Executive Director	Francine Gutierrez, Manager II
Doris Foster, CEO's Office	Linda Ford, Confidential Assistant
Deirdre McGrath, Deputy County Counsel	

**Guests:**

Megan Schiffman, Gail Schiffman and Sara Nano

The meeting was called to order at 9:03 a.m. by Rod Butler, Chair.

**Roll call:** See above

**Public Comment:** None

Approved the Agency Board Meeting Minutes of June 30, 2013  
(6/0 - Borges/Ogden)

**Correspondence:** None

## **New Business:**

- A. Recognized Megan Schiffman. Megan organizes the community to donate money and she collects change and recyclables and she brings all of that to Animal Services in the form of donations. Megan is consistent with her donations and has donated over \$1100 in the last two years. In addition, Megan visits the dogs and cats in our Animal Community. Animal Services appreciates Megan for her efforts and dedication and we are proud to give her this special recognition and certificate. Animal Services will hang a Paw Print, on the wall of honor, which will include Megan's name.
- B. Recognized Sara Nano. Sara is the number 1 volunteer in Stanislaus County and has logged over 1,000 volunteer hours, all with Animal Services. Sara is here Monday through Saturday, and is dedicated, just like a full time person, working the adoption center and getting all of our dogs adopted. Sara loves animals and works from her heart. Sara not only works on getting animals adopted, but she cleans too. Animal Services is appreciative of her work and dedication and we are proud to give her this special recognition and certificate. Animal Services will hang a Paw Print, on the wall of honor, which will include Sara's name.
- C. Approved the Closure of Stanislaus Animal Services Agency on Various Days in 2014 and 2015. (6/0 – Risen/Ogden)
- D. Approved Adopt a Shelter Dog Month Program from October 1, 2013 through October 31, 2013, with an amendment to #2 of the Staff Recommendations, which should include any adoption from any jurisdiction, not just the five partner cities and Stanislaus County. (6/0 – Spinale/Risen)

## **Director Report:**

- A. Executive Director Patton will recommend an amendment to the By-Laws to change the last meeting of the calendar year from December to November. This will be in an effort to make it easier for partners to attend, will expedite special events for our annual Anniversary Celebrations in January and get the Annual Report to all partners timely.
- B. Ordinance Status: Hughson, approved. Patterson, approved. Ceres adopts what the Board of Supervisor's approve and a presentation will be done with the Board of Supervisors next Tuesday morning. Waterford will follow.
- C. Did you forget letters, a nice letter, is being sent to those that had not licensed their dogs, and allows one more chance to get licensing done without fines or fees, for all partners. We are getting a 40% response rate which also assists in cleaning up our data base. These letters are being

sent prior to any Administrative Citations being sent. The letters are currently in English only, we can translate the letter to be English and Spanish.

- D. Animal Services Agency Committee still has a number of vacancies. Currently there is not a lot of activity from this Agency. Still open are Ceres, Hughson and Waterford. Press Releases will go out again today.
- E. Animal Services has received a \$15,000 grant for Spay and Neuter. The grant came from the State of California to use for the spay or neuter of privately owned pets. An agenda item for the appropriation and expenditures will be on our next agenda.
- F. We will plan some activities for our third Anniversary in January. We will be looking at the Dog License Amnesty Program again, later in the year. We are working on updating our website. We hope to join Twitter, which will be very helpful to those looking for their lost pets. We continue to work on Facebook. Ms. Patton will be meeting with the Veterinary Community at the end of this month and hopes to discuss the SCATE program and look at working together to sell dog licenses. Modesto Bee may do a "Pet's Day" in the future. There is hope we can bring in another partner city, after review of the JPA language. Our Premise License should be in Dr. Cadwell's name, she sent the paperwork in. We have five contract veterinarians rotating as needed. We will update once negotiation with Dr. Stewart is complete in regard to Premise License usage and when the name change goes into effect. We've noticed a decrease in licensing with the City of Modesto. Jolene Gonzalez says Modesto is getting ready to start canvassing again.

**Member Referrals: None**

Adjourned Regular Meeting at 9:30 a.m.

ATTESTED: Linda Ford, Clerk  
of the Governing Board of the  
Joint Powers Agency of the  
Stanislaus Animal Services Agency  
State of California

(The above is a summary of the minutes of the Governing Board of the Joint Powers Agency. Complete minutes are available from the Clerk at Stanislaus Animal Services Agency, 3647 Cornucopia Way in Modesto, CA.)