

Stanislaus Animal Services Agency



Thursday, December 19, 2013 at 9:00am

Animal Services Conference Room
3647 Cornucopia Way
Modesto, CA 95358



STANISLAUS ANIMAL SERVICES AGENCY

“SERVING YOUR COMMUNITY TOGETHER”

3647 Cornucopia Way
Modesto CA 95358

Phone: 209.558.7387 Fax: 209.558.2138
www.stancounty.com/animalservices

Joint Powers Agency Meeting Notice

Thursday, December 19, 2013, Animal Services Conference Room, 3647 Cornucopia Way, Modesto, CA

The Joint Powers Agency welcomes you to its meetings, which are held by announcement, and your interest is encouraged and appreciated.

The agenda is divided into two sections:

CONSENT CALENDAR: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at the beginning of the meeting under the section titled “Consent Calendar.” If you wish to have an item removed from the Consent Calendar, please make your request at the time the Agency Chairperson asks if any member of the public wishes to remove an item from consent.

REGULAR CALENDAR: These items will be individually discussed and include all items not on the consent calendar, all public hearing and correspondence.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE AGENCY ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium at the time the item is announced by the Agency Chairperson. In order that interested parties have an opportunity to speak, any person addressing the Agency will be limited to a maximum of 5 minutes unless the Chairperson of the Agency grants a longer period of time.

PUBLIC COMMENT PERIODS: Matters under the jurisdiction of the Agency, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Agency for consideration. However, California law prohibits the Agency from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Joint Powers Agency for Stanislaus Animal Services. Any member of the public wishing to address the Agency during the “Public Comment” period shall be permitted to be heard once for up to 5 minutes.

Materials related to an item on this Agenda submitted to the Agency after distribution of the agenda packet are available for public inspection in the Clerk’s office at 3647 Cornucopia Way, Modesto, CA during normal business hours.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Joint Powers Agency meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director of Animal Services at (209) 342-1740.

MATERIALS: Materials related to an item on this Agenda submitted to the Joint Powers Agency after distribution of the agenda packet are available for public inspection in the Animal Services Office at 3647 Cornucopia Way in Modesto, during normal business hours.

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Stanislaus Animal Services Agency Board Meeting Agenda

December 19, 2013

- 1. Welcome**
- 2. Roll Call (silent)**
- 3. Public Comment Period (Limit of 5 minutes per person)**
- 4. Minutes of Previous Meeting**
 - A. Approval of the Agency Board Meeting Minutes of September 19, 2013
- 5. Correspondence: None**
- 6. New Business**
 - A. Approve and Authorize the Stanislaus Animal Services Agency Board to approve and adopt the revised Bylaws.
 - B. Approval of Dog License Amnesty Program from April 1, 2014 through April 30, 2014.
 - C. Appoint David Cerutti, Enrique Perez, and Timothy McDaniel to the Stanislaus Animal Services Agency Advisory Committee.
- 7. Director Report**
- 8. Member Referrals**
- 9. Adjournment**

**THE GOVERNING BOARD
OF THE JOINT POWERS AGENCY OF THE
STANISLAUS ANIMAL SERVICES AGENCY (SASA)**
Meeting Minutes

Regular Meeting

Thursday

September 19, 2013

Members Present:

Stan Risen, Stanislaus County	Mike Borges, City of Ceres
Jolene Gonzalez, City of Modesto	Rod Butler, City of Patterson
Dominique Spinale, City of Hughson	Tim Ogden, City of Waterford

Members Absent:

None

Staff Present:

Annette Patton, Executive Director	Francine Gutierrez, Manager II
Doris Foster, CEO's Office	Linda Ford, Confidential Assistant
Deirdre McGrath, Deputy County Counsel	

Guests:

Megan Schiffman, Gail Schiffman and Sara Nano

The meeting was called to order at 9:03 a.m. by Rod Butler, Chair.

Roll call: See above

Public Comment: None

Approved the Agency Board Meeting Minutes of June 20, 2013
(6/0 - Borges/Ogden)

Correspondence: None

New Business:

- A. Recognized Megan Schiffman. Megan organizes the community to donate money and she collects change and recyclables and she brings all of that to Animal Services in the form of donations. Megan is consistent with her donations and has donated over \$1100 in the last two years. In addition, Megan visits the dogs and cats in our Animal Community. Animal Services appreciates Megan for her efforts and dedication and we are proud to give her this special recognition and certificate. Animal Services will hang a Paw Print, on the wall of honor, which will include Megan's name.
- B. Recognized Sara Nano. Sara is the number 1 volunteer in Stanislaus County and has logged over 1,000 volunteer hours, all with Animal Services. Sara is here Monday through Saturday, and is dedicated, just like a full time person, working the adoption center and getting all of our dogs adopted. Sara loves animals and works from her heart. Sara not only works on getting animals adopted, but she cleans too. Animal Services is appreciative of her work and dedication and we are proud to give her this special recognition and certificate. Animal Services will hang a Paw Print, on the wall of honor, which will include Sara's name.
- C. Approved the Closure of Stanislaus Animal Services Agency on Various Days in 2014 and 2015. (6/0 – Rosen/Ogden)
- D. Approved Adopt a Shelter Dog Month Program from October 1, 2013 through October 31, 2013, with an amendment to #2 of the Staff Recommendations, which should include any adoption from any jurisdiction, not just the five partner cities and Stanislaus County. (6/0 – Spinale/Rosen)

Director Report:

- A. Executive Director Patton will recommend an amendment to the By-Laws to change the last meeting of the calendar year from December to November. This will be in an effort to make it easier for partners to attend, will expedite special events for our annual Anniversary Celebrations in January and get the Annual Report to all partners timely.
- B. Ordinance Status: Hughson, approved. Patterson approved. Ceres adopts what the Board of Supervisor's approve and a presentation will be done with the Board of Supervisors next Tuesday morning. Waterford will follow.
- C. Did you forget letters, a nice letter, is being sent to those that had not licensed their dogs, and allows one more chance to get licensing done without fines or fees, for all partners. We are getting a 40% response rate which also assists in cleaning up our data base. These letters are being

sent prior to any Administrative Citations being sent. The letters are currently in English only, we can translate the letter to be English and Spanish.

- D. Animal Services Agency Committee still has a number of vacancies. Currently there is not a lot of activity from this Agency. Still open are Ceres, Hughson and Waterford. Press Releases will go out again today.
- E. Animal Services has received a \$15,000 grant for Spay and Neuter. The grant came from the State of California to use for spay or neuter of privately owned pets. An agenda item for the appropriation and expenditures will be on our next agenda.
- F. We will plan some activities for our third Anniversary in January. We will be looking at the Dog License Amnesty Program again, later in the year. We are working on updating our website. We hope to join Twitter, which will be very helpful to those looking for their lost pets. We continue to work on Facebook. Ms. Patton will be meeting with the Veterinary Community at the end of this month and hopes to discuss the SCATE program and look at working together to sell dog licenses. Modesto Bee may do a "Pet's Day" in the future. There is hope we can bring in another partner city, after review of the JPA language. Our Premise License should be in Dr. Cadwell's name, she sent the paperwork in. We have five contract veterinarians rotating as needed. We will update once negotiation with Dr. Stewart is complete in regard to Premise License usage and when the name change goes into effect. We've noticed a decrease in licensing with the City of Modesto. Jolene Gonzalez says Modesto is getting ready to start canvassing again.

Member Referrals: None

Adjourned Regular Meeting at 9:30 a.m.

ATTESTED: Linda Ford, Clerk
of the Governing Board of the
Joint Powers Agency of the
Stanislaus Animal Services Agency
State of California

(The above is a summary of the minutes of the Governing Board of the Joint Powers Agency. Complete minutes are available from the Clerk at Stanislaus Animal Services Agency, 3647 Cornucopia Way in Modesto, CA.)