



Thursday, June 15, 2017 at 9:00am

Animal Services Conference Room
3647 Cornucopia Way
Modesto, CA 95358



STANISLAUS ANIMAL SERVICES AGENCY

“SERVING YOUR COMMUNITY TOGETHER”

3647 Cornucopia Way
Modesto CA 95358

Phone: 209.558.7387 Fax: 209.558.2138
www.stancounty.com/animalservices

Joint Powers Agency Meeting Notice

Thursday, June 15, 2017, Animal Services Conference Room, 3647 Cornucopia Way, Modesto, CA

The Joint Powers Agency welcomes you to its meetings, which are held by announcement, and your interest is encouraged and appreciated.

The agenda is divided into two sections:

CONSENT CALENDAR: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at the beginning of the meeting under the section titled “Consent Calendar.” If you wish to have an item removed from the Consent Calendar, please make your request at the time the Agency Chairperson asks if any member of the public wishes to remove an item from consent.

REGULAR CALENDAR: These items will be individually discussed and include all items not on the consent calendar, all public hearing and correspondence.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE AGENCY ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium at the time the item is announced by the Agency Chairperson. In order that interested parties have an opportunity to speak, any person addressing the Agency will be limited to a maximum of 5 minutes unless the Chairperson of the Agency grants a longer period of time.

PUBLIC COMMENT PERIODS: Matters under the jurisdiction of the Agency, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Agency for consideration. However, California law prohibits the Agency from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Joint Powers Agency for Stanislaus Animal Services. Any member of the public wishing to address the Agency during the “Public Comment” period shall be permitted to be heard once for up to 5 minutes.

Materials related to an item on this Agenda submitted to the Agency after distribution of the agenda packet are available for public inspection in the Clerk’s office at 3647 Cornucopia Way, Modesto, CA during normal business hours.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Joint Powers Agency meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director of Animal Services at (209) 342-1740. Notification 72 hours prior to the meeting will enable the Agency to make reasonable arrangements to ensure accessibility to this meeting.

MATERIALS: Materials related to an item on this Agenda submitted to the Joint Powers Agency after distribution of the agenda packet are available for public inspection in the Animal Services Office at 3647 Cornucopia Way in Modesto, during normal business hours.

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Stanislaus Animal Services Agency Board Meeting Agenda

June 15, 2017

1. **Welcome**
2. **Roll Call (silent)**
3. **Public Comment Period (Limit of 5 minutes per person)**
4. **Minutes of Previous Meeting**
 - A. Approval of the Agency Board Meeting Minutes of March 16 and May 30, 2017
5. **Correspondence: None**
6. **New Business**
 - A. Election of Chair and Vice Chair for Fiscal Year 2017-2018
 - B. Approval to Increase Estimated Revenue and Appropriations in the Stanislaus Animal Services Agency Operations and Donations/SCATE Budgets for Additional Funding Received for Fiscal Year 2016-2017
 - C. Adoption of the Recommended Budget for Fiscal Year 2017-2018
 - D. Approval of Revised Animal Services Public Hours Effective July 12, 2017
 - E. Approve the Recommended Increase to Amend an Existing Fee for an Owner Surrender from \$30 to \$40 and Adoption Fee from \$90 to \$110
7. **Director Report**
8. **Member Referrals**
9. **Adjournment**

10. Closed Session

- Public Employee Evaluation – Executive Director, Government Code: 54957 (b)

**THE GOVERNING BOARD
OF THE JOINT POWERS AGENCY OF THE
STANISLAUS ANIMAL SERVICES AGENCY (SASA)**
Meeting Minutes

Regular Meeting

Thursday

March 16, 2017

Members Present:

Toby Wells, City of Ceres

Tim Ogden, City of Waterford

Raul Mendez, City of Hughson

Jody Hayes, Stanislaus County

Capt. Brian Findlen, Alternate City of Modesto

Ken Irwin, City of Patterson

Members Absent:

Staff Present:

Annette Patton, Executive Director

Deirdre McGrath, Deputy County Counsel

Linda Ford, Confidential Assistant

Nancy Lazar, Management Consultant

Guests and Dignitaries:

Jim DeMartini, Stanislaus County Supervisor

Galen Carroll, Modesto Police Chief

The meeting was called to order at 9:01 a.m. by Jody Hayes, Chair.

Roll call: See above

Public Comment: None

Approved the Agency Board Meeting Minutes of November 17, 2016
(Mendez/Findlen-6/0)

Correspondence: None

New Business:

- A. Recognition of Dr. Sarah Cadwell – Held over, Dr. Cadwell was unavailable.

- B. Accepted the Recommended Increase to Amend an Existing Fee for a Rabies Vaccination from \$6.00 to \$10.00 (Wells/Mendez - 6/0)
- C. Discussed the Recommended Proposed Budget for Fiscal Year 2017-2018. - Annette Patton provided an overview of the 2017-2018 Animal Services budget. After discussion, a revised budget, cost neutral with revenue data, was requested for review. A special meeting will be held in May.
- D. Approved the Increased Appropriations and Revenue in the Amount of \$35,262 to Provide Canvassing to the City of Modesto on a Trial Basis. (Findlen/Ogden - 6/0)
- E. Accepted the 2015-2016 Stanislaus Animal Services Agency Financial Statements. (Hayes/Wells - 6/0)

Director Report:

- a. Recognition of new hires, including Dr. Wallace, the new County Veterinarian, starting April 3rd. Ms. Katherine Fielder, promoted to Animal Services Operations Supervisor, and Klayton Rasmussen will be the Maintenance Engineer III.
- b. Recognition of Deirdre McGrath, Deputy County Counsel, who works diligently behind the scenes.
- c. IT Technology grant through SBT. SASA submitted three applications for IT solutions.
 - 1. Citizens to have access to their own account – in process.
 - 2. Customer Service – IVR – Voice activated license pay – in process.
 - 3. Web Mobile Chameleon System - Tablets for Canvassing – allowing live data as well as data entry - complete
- d. Thanks to a generous \$10,000 donation, Animal Services had 130 animals adopted into new homes last December. The donation covered the cost of these adoptions.
- e. Facebook Live is a new tool being utilized by SASA.
- f. Flood Preparations continue. SASA has access to the Stanislaus County Fairgrounds any time it is needed.
- g. Petco also provided SASA a \$4000 donation in December and our offsite adoptions are doing well.

Member Referrals: None

Adjourned Regular Meeting at 10:53 a.m.

ATTESTED: Linda Ford, Clerk
of the Governing Board
of the Joint Powers Agency
of the Stanislaus Animal Services Agency
State of California

(The above is a summary of the minutes of the Governing Board of the Joint Powers Agency. Complete minutes are available from the Clerk at Stanislaus Animal Services Agency, 3647 Cornucopia Way in Modesto, CA.)

**THE GOVERNING BOARD
OF THE JOINT POWERS AGENCY OF THE
STANISLAUS ANIMAL SERVICES AGENCY (SASA)**
Meeting Minutes

Special Meeting

Tuesday

May 30, 2017

Members Present:

Miranda Lutzow, Alternate City of Waterford	Toby Wells, City of Ceres
Raul Mendez, City of Hughson	Jody Hayes, Stanislaus County
Capt. Brian Findlen, Alternate City of Modesto	Ken Irwin, City of Patterson

Members Absent:

Staff Present:

Annette Patton, Executive Director	Martha Ruano, Manager
Deirdre McGrath, Deputy County Counsel	Linda Ford, Confidential Assistant
Nancy Lazar, Management Consultant	

Guests and Dignitaries:

The meeting was called to order at 9:05 a.m. by Jody Hayes, Chair.

Roll call: See above

Public Comment: None

New Business:

- A. Adopted the Recommended Proposed Revised Budget for Fiscal Year 2017-2018. (5/1 – Irwin/Mendez – No - Findlen)

Adjourned Regular Meeting at 10:03 a.m.

ATTESTED: Linda Ford, Clerk
of the Governing Board
of the Joint Powers Agency
of the Stanislaus Animal Services Agency
State of California

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