

**THE GOVERNING BOARD
OF THE JOINT POWERS AGENCY OF THE
STANISLAUS ANIMAL SERVICES AGENCY (SASA)**
Meeting Minutes

Regular Meeting

Thursday

November 16, 2017

Members Present:

Capt. Brian Findlen, City of Modesto Alternate – Vice Chair
Raul Mendez, City of Hughson
Jody Hayes, Stanislaus County
Toby Wells, City of Ceres
Mike Pitcock, City of Waterford

Members Absent:

Ken Irwin, City of Patterson - Chair

Staff Present:

Annette Patton, Executive Director
Martha Ruano, Manager II
Linda Ford, Confidential Assistant
Nancy Lazar, Chief Executive Office
Tina Rocha, Deputy Executive Officer

Guests and Dignitaries:

Matt Erickson, City of Waterford Alternate

The meeting was called to order at 9:02 a.m. by Brian Findlen, Vice Chair.

Roll call: See above

Public Comment: Augusta Farley gave an overview on a new program titled Stanislaus Pet Resource Center – an intervention program to keep pets in their homes. Assistance examples: veterinary bills, fixing fences, behavioral training and housing. Visit their website at www.stanislauspetresourcecenter.com

Approved the Agency Board Meeting Minutes of September 17, 2017; with the following correction, remove “Alternate” after Raul Mendez’s name in the minutes. (Ceres/Hughson –5/0)

Correspondence: None

New Business:

- A. Approved the Rules of Behavior for Stanislaus Animal Services Agency with the following addition to item 6. Added - and within 20 feet of any door. Must comply with 7597a of the Government Code. (County/Ceres 5/0)

Director Report:

- a. Canvassing Update:

With staffing at a critical level, canvassing is on hold for all partners. Those working canvassing have been brought into the shelter to offset the shortages of AWP workers. AWP's had been utilized to clean, sanitize, feed and water all animals seven days a week.

- b. Staffing Update:

We have a number of staff out for extended lengths of time, including one Supervisor.

Six field officers cover seven days a week, 24 hours a day.

The Veterinarian is busy with spay/neuter surgeries, health checks and vaccination clinics, as are both Registered Veterinary Technicians. The Extra Help/Part Time RVT left after two weeks. A new recruitment has been opened.

Our one Maintenance Engineer works from the moment he arrives, until his shift is over. Maintenance here is non-stop.

Client Services utilizes four staff, for a six day a week operation including daily vaccination/license clinics, adoptions, reclaims, owner releases, outsourcing, fosters and rescues. The days of answering the phone between customers are gone. Voice mail messages still sit at 800.

With canvassing, those in Modesto and elsewhere have become familiar with SASA, and are embracing all of our services.

A Strategic Planning Session, to discuss all of these issues will be scheduled for late December or early January. An org chart with all positions listed and a description of daily functions will be included. SASA will be open to all suggestions.

c. Security Plan:

There will be more to report after the meeting with the Sheriff's Office on Monday. We will come back to respecting the processes, with everyone treated the same, even if we are an open shelter.

d. Status of 3643 Cornucopia Way:

A Request for Proposal should be released any day. The rent for that square footage has gone from \$1500 to \$2300. SASA hopes to have the space rented by February.

e. PFF Update:

SASA is now on the list and we are looking into utilizing the PFF against Debt Service. Other suggestions were the security upgrades, or technology to offset the growth and increases in business.

Member Referrals: Jody introduced Deputy Executive Director Tina Rocha and said he will be assigning her as his alternate. Raul mentioned his appreciation for the creative and innovative way the Annual Report was done.

Adjourned Meeting at 9:53 a.m.

ATTESTED: Linda Ford, Clerk
of the Governing Board
of the Joint Powers Agency
of the Stanislaus Animal Services Agency
State of California

(The above is a summary of the minutes of the Governing Board of the Joint Powers Agency. Complete minutes are available from the Clerk at Stanislaus Animal Services Agency, 3647 Cornucopia Way in Modesto, CA.)