

**THE GOVERNING BOARD
OF THE JOINT POWERS AGENCY OF THE
STANISLAUS ANIMAL SERVICES AGENCY (SASA)**
Meeting Minutes

Regular Meeting

Thursday

September 20, 2018

Members Present:

Michael Pitcock, City of Waterford - Chair
Craig Gundlach, Alt. City of Modesto - Vice Chair
Raul Mendez, City of Hughson
Jody Hayes, Stanislaus County
Ken Irwin, City of Patterson

Members Absent:

Toby Wells, City of Ceres

Staff Present:

Scotty Douglass, Executive Director	Linda Ford, Confidential
Deirdre McGrath, Deputy County Counsel	Martha Ruano, Manager
Alice Mimms, Deputy County Counsel	Tina Rocha, CEO's Office
Dennis Cordova, Operations Manager	

Guests and Dignitaries:

Jim De Martini, Stanislaus County Supervisor

1. The meeting was called to order at 9:04 a.m. by Mike Pitcock, Chair.
2. **Roll call:** See above
3. **Public Comment:** August Farley shared information on the successes of Stanislaus Pet Resource Center, a program developed to help people keep their pets at home. Augusta provided graphs showing the number of people helped, how they were helped and how funds were spent.
4. **Minutes of Previous Meetings**
 - A. Approved of the Agency Board special meeting minutes of June 14, 2018. (Patterson/Hughson - 6/0)
 - B. Pulled the Agency Board regular meeting minutes of June 21, 2018 for additional review and later approval.
 - C. Approved of the Agency Board special meeting minutes of August 9, 2018. (Patterson/Hughson - 6/0)

D. Approved of the Agency Board special meeting minutes of August 16, 2018. (Patterson/Hughson - 6/0)

5. Correspondence: None

6. New Business:

A. Adopted the 2018 regular meeting dates for the Stanislaus Animal Services Agency Board of Directors. Meetings will be held monthly on the third Thursday of each month through January 17, 2019, at which point the remainder of 2019 will be scheduled. (Hughson/Patterson 6/0)

7. Informational:

A. Dennis Cordova gave an overview of operations and staffing for August 2018 and included Monthly Operations, Kennel, Live Release and Vaccination Clinic statistics.

B. Martha Ruano gave a financial update for July and August 2018 showing current budget, expenses and target rates. Year to date actual expenditures are currently trending at 13.9% or 2.8% under budget. Salaries are under budget due to several staff vacancies. Accounts payable will increase once all purchase orders are set up for the year. Fixed assets will include a new field vehicle. A self-watering system for the animals, will be paid out of donations. October's meeting will include revenue reports.

C. Scotty Douglass provided the Executive Director report. Scotty has been educating himself with the Agency and it's needs and learning all facets of the budget. Scotty appreciates the hard work of the staff, rescue and volunteers. Dennis is acting Operations Manager and works mornings, Scotty afternoons.

8. Member Referrals:

Hughson appreciates the timely responses to their concerns.

Stanislaus County thanks Scotty and Dennis for stepping in to fill this spot. Deirdre and Tina have been asked to look at the fee item ready to go in front of the Board of Supervisors next week. There is some concern about the tiered approach to the adoption fee. If needed we will modify the motion and bring it back to this Board, if not the fees will go into effect in November.

Waterford would like SASA to provide an update on unbudgeted expenses for the year, nothing too detailed, basically, costs to date, projected expenses for the year and possible budget modifications.

In addition, information on the policies in place for SASA's spending authority, so we know, as a Board, how money is being spent. (Policies adopted by the Board and current practices.)

Adjourned to closed session at 9:42 a.m.

CLOSED SESSION

- Conference with Legal Counsel – Significant Exposure to Litigation: One case involving a confidential personnel matter. (Government Code Section 54956.9 (d)(2))

Reconvene from Closed Session at 10:27 a.m. – Nothing to Report

1. Adjourned Regular Meeting at 10:28 a.m.

ATTESTED: Linda Ford, Clerk
of the Governing Board
of the Joint Powers Agency
of the Stanislaus Animal Services Agency
State of California

(The above is a summary of the minutes of the Governing Board of the Joint Powers Agency. Complete minutes are available from the Clerk at Stanislaus Animal Services Agency, 3647 Cornucopia Way in Modesto, CA.)