

**THE GOVERNING BOARD
OF THE JOINT POWERS AGENCY OF THE
STANISLAUS ANIMAL SERVICES AGENCY (SASA)**
Meeting Minutes

Regular Meeting

Thursday

January 17, 2019

Members Present:

Michael Pitcock, City of Waterford - Chair
Scotty Douglass, Alt. City of Modesto - Vice Chair
Raul Mendez, City of Hughson
Jody Hayes, Stanislaus County at 9:26 a.m.
Ken Irwin, City of Patterson
Toby Wells, City of Ceres

Members Absent:

None

Staff Present:

Annette Patton, Executive Director
Tina Rocha, CEO's Office
Martha Ruano, Manager
Linda Ford, Confidential
Mavis Williamson, Supervising Acct./Admin Clerk II
Deirdre McGrath – Deputy County Counsel

Guests and Dignitaries:

Jim De Martini, Stanislaus County Supervisor
Augusta Farley, Stanislaus Pet Resource Center
Nancy Klein

1. The meeting was called to order at 9:00 a.m. by Mike Pitcock, Chair.
2. **Roll call:** See above
3. **Public Comment:** Nancy Klein suggested the Agency Board consider evening meetings giving more of the community an opportunity to attend. Nancy also suggested SASA remain open one weekday evening to allow the public access to reclaim or adopt if they cannot make it during the day. Nancy gave praise to Kathy Fielder (Rescue Coordinator) saying she is making a difference. Lastly Nancy thanked the Agency Board for the free adoptions, throughout December, greatly reducing the animal population and making a difference in animal lives and suggested off site adoptions to keep numbers down.
4. **Minutes of Previous Meeting:**

- A. Approved the Agency Board Meeting Minutes of December 20, 2018. (Patterson/Hughson – 6/0)

5. Correspondence: None

6. New Business:

Adopted the 2019 Regular Meeting Dates (on the third Thursday of each month) for the Stanislaus Animal Services Agency Board.
(Ceres/Patterson – 6/0)

7. Community Reports: None

8. Informational:

- A. Dennis Cordova provided a handout, showing year over year adoptions from 2016, 2017 and 2018 as well as Program statistics for paid and sponsored adoptions.
- B. Martha Ruano gave a financial overview through December 2018 with salaries under 0.3% - Revenue under 7.9% with a net 7.6% under budget at midyear.

Mavis Williamson went over Revenue line by line and stated some shortages are due the suspension of the canvassing program, with others due to decreased clinics. Some revenue is expected to increase due to fee increases taking effect in November and others will increase with the Spring and Summer season. Revenue Recovery is working on improving our percentages in collections.

Martha discussed partner contributions and projections, salaries and benefits, and revenue without partner contributions and gave a briefing on unbudgeted expenses.

- C. Annette Patton advises the February meeting will be longer and members can expect information on the true-up, and Tera Chumley, from the CEO's Office will be here to do a presentation on Public Facility Fees and how they are utilized. Expect a presentation from Revenue/Recovery re: the waiving of \$700,000 of our collections, and they will answer any questions the Board may have.

Budget 19/20 is coming soon. Partner budgets are based on animal intake. Animal intake verification will be sent to each partner by January 31st. The address verification will be provided in a spreadsheet format. The addresses come from Stanislaus

Regional 911. SR911 updates their data base each March and these updates are loaded into Chameleon (our shelter management program) which automatically loads the jurisdiction from data received. Please provide your feedback within two weeks.

Canvassing – history and budget impacts will be addressed. Scotty, Tina and Annette will be looking at a webinar for a private industry canvassing program to see if it can save money or generate more revenue. The SASA canvassing proposal will be brought forward with part time/extra help workers and will include all partners.

SASA is looking possibilities for afterhours dispatch. Next week we meet with SR911 and we will be speaking with Ceres Police.

Strategic Planning will be back soon. Tina/Annette/Scotty have been working on it and hope to have it back on the agenda no later than March.

The FETCH program MOU is being finalized and we are ready to bring people on board.

9. Member Referrals:

- A. Toby mentioned his conversation with the City Manager of Turlock, who is open to the concept of joining SASA for Animal Control in their city. Toby will be happy to support Mike and Annette who will be scheduling a meeting soon.

Adjourned Regular Meeting at 9:35 p.m.

Closed Session:

- A. Conference with Legal Counsel – Significant Exposure to Litigation: One case:
(Government Code 54956.9 (d)(2))
- B. Conference with Legal Counsel – Significant Exposure to Litigation: One case. County of Stanislaus Superior Court Case No. CV-18-004819
(Government Code Section 54956.9(d)(2))

ATTESTED: Linda Ford, Clerk
of the Governing Board
of the Joint Powers Agency
of the Stanislaus Animal Services Agency
State of California

(The above is a summary of the minutes of the Governing Board of the Joint Powers Agency. Complete minutes are available from the Clerk at Stanislaus Animal Services Agency, 3647 Cornucopia Way in Modesto, CA.)