

**THE GOVERNING BOARD
OF THE JOINT POWERS AGENCY OF THE
STANISLAUS ANIMAL SERVICES AGENCY (SASA)**
Meeting Minutes

Regular Meeting

Thursday

February 20, 2020

Members Present:

Joe Lopez, City of Modesto – Chair
Merry Mayhew, City of Hughson – Vice Chair
Michael Pitcock, City of Waterford
Jody Hayes, - Stanislaus County
Toby Wells, City of Ceres
Ken Irwin, City of Patterson

Members Absent:

Staff Present:

Annette Patton, Executive Director	Linda Ford, Confidential
Martha Ruano, Business Manager	Dennis Cordova, Op. Mgr.
Daniel Solish, Deputy County Counsel	Adrienne Rios, Confidential
Mavis Williamson, Supervisor	

Guests and Dignitaries:

Jim DeMartini, Stanislaus County Supervisor

1. The meeting was called to order at 9:00 a.m. by Joe Lopez, Chair.

2. **Roll call:** See above

3. **Public Comment:** None

4. **Minutes of Previous Meeting:**
 - A. Approved the Agency Board Meeting Minutes of January 16, 2020.
(Patterson/Ceres – 5/0)

5. **Correspondence:** None

6. **New Business:**

- A. Approved the Grievance Policy for the Volunteer Handbook. (Ceres/Waterford - 6/0)
- B. Authorized the Executive Director to set the adoption fee for highly adoptable pets at an amount not to exceed the actual costs to the Agency. (Patterson/Ceres - 6/0)

7. Committee Reports:

- A. **Operations Report:** Dennis Cordova provided an overview of the Operational report. Included are the Monthly Operations/Staffing Reports for January 2020, Field Reports including Activity Reports by Jurisdiction, with City of Modesto included, Response time, Kennel/Live Releases Statistics, Vaccination Clinics Statistics and Volunteer hours for January 2020. Any questions can be brought back to Dennis Cordova.
- B. **Financial Update:** Martha provided an overview of the financial reports through January 2020. Martha can address any questions.
- C. **Executive Director Report:**
 - i. Annette introduced Kayla from DocuPet who provided an overview of processes to date. These processes included a soft launch, training with Modesto Animal Control, and training with SASA staff. A formal launch for public use is scheduled to take place the week of February 24, 2020. Yesterday 62 licenses were sold through DocuPet.
 - ii. Annette introduced Adrienne Rios as the new Confidential Assistant for SASA.
 - iii. Last week the Agency received a \$225,000 grant from PetCo Foundation. Half of the grant will be awarded in 3 to 4 weeks with the balance awarded in March of 2021.
 - iv. Subaru was onsite yesterday filming a nationwide commercial and provided a \$2,500 donation.
 - v. Annette recognized Kellie, a County employee, for her assistance with the grant for the Low Barrier Shelter.
 - vi. Next month Annette will be speaking at the State Capital regarding the \$50,000,000 being awarded to California shelters.

- vii. The bidding process for the self-watering system was placed on hold due to the Assessment Team providing an alternative solution.
- viii. Annette discussed Heel for Meals utilizing food trucks to acquire donations for the Snip Bus to provide spay/neuter surgeries in varying communities. The first fund raising event will be held at CSA followed by Love Hughson and then the remaining cities.

8. Informational: None

9. Member Referrals: None

Adjourned Regular Meeting at 9:19 a.m.

ATTESTED: Linda Ford, Clerk

of the Governing Board
of the Joint Powers Agency
of the Stanislaus Animal Services Agency
State of California

(The above is a summary of the minutes of the Governing Board of the Joint Powers Agency. Complete minutes are available from the Clerk at Stanislaus Animal Services Agency, 3647 Cornucopia Way in Modesto, CA.)