

**STANISLAUS ANIMAL SERVICES AGENCY**  
"SERVING YOUR COMMUNITY TOGETHER"

3647 Cornucopia Way  
Modesto CA 95358

Phone: 209.558.7387 Fax: 209.558.2138  
[www.stanislausanimalservices.com](http://www.stanislausanimalservices.com)

Stanislaus Animal Services Agency Board Meeting Agenda



September 19, 2024 – 9:00am

Stanislaus Animal Services Agency  
3647 Cornucopia Way  
Modesto, CA 95358



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## Joint Powers Agency Meeting Notice

Thursday September 19, 2024, Stanislaus Animal Services Agency, 3647 Cornucopia Way, Modesto, CA

The Joint Powers Agency welcomes you to its meetings, which are held by announcement, and your interest is encouraged and appreciated.

The agenda is divided into two sections:

**CONSENT CALENDAR:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at the beginning of the meeting under the section titled “Consent Calendar.” If you wish to have an item removed from the Consent Calendar, please make your request at the time the Agency Chairperson asks if any member of the public wishes to remove an item from consent.

**REGULAR CALENDAR:** These items will be individually discussed and include all items not on the consent calendar, all public hearing and correspondence.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE AGENCY ON A MATTER ON THE AGENDA:** Please raise your hand or step to the podium at the time the item is announced by the Agency Chairperson. In order that interested parties have an opportunity to speak, any person addressing the Agency will be limited to a maximum of 5 minutes unless the Chairperson of the Agency grants a longer period of time.

**PUBLIC COMMENT PERIODS:** Matters under the jurisdiction of the Agency, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Agency for consideration. However, California law prohibits the Agency from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Joint Powers Agency for Stanislaus Animal Services. Any member of the public wishing to address the Agency during the “Public Comment” period shall be permitted to be heard once for up to 5 minutes.

Materials related to an item on this Agenda submitted to the Agency after distribution of the agenda packet are available for public inspection in the Clerk’s office at 3647 Cornucopia Way, Modesto, CA during normal business hours.

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** Joint Powers Agency meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director of Animal Services at (209) 342-1740. Notification 72 hours prior to the meeting will enable the Agency to make reasonable arrangements to ensure accessibility to this meeting.

**MATERIALS:** Materials related to an item on this Agenda submitted to the Joint Powers Agency after distribution of the agenda packet are available for public inspection in the Animal Services Office at 3647 Cornucopia Way in Modesto, during normal business hours.



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**September 19, 2024**

1. **Welcome:**
2. **Roll Call (Silent):**
3. **Presentations:** None
4. **Public Comment Period: (Limit of 5 minutes per person):**
5. **Minutes of Previous Meeting:**
  - A. Approve the Agency Board Meeting Minutes from August 15, 2024
6. **Correspondence:** None
7. **New Business:**
  - A. Accept a report from the Interim Executive Director regarding a 30-day analysis of SASA programs and priorities regarding the overall effectiveness and efficiencies of the agency – Craig Gundlach
  - B. Adopt the Interim 2024-25 Budget and direct staff to evaluate and update Ordinances currently restricting revenue to determine opportunities to utilize funds that will benefit public animal care needs, return to the Board with recommended changes to those Ordinances along with a process to effect the changes, and return to the board with a final budget no later than February 1, 2025. – Craig Gundlach / Stephanie Loomis
  - C. Establish an Ad Hoc Committee to Plan and Oversee the Executive Director Recruitment and authorize committee to select an outside executive recruitment service, if needed, and authorize the Interim Executive Director to execute the agreement in an amount not to exceed \$30,000. – Craig Gundlach
  - D. Approval to Reissue a Request for Qualification (RFQ) for Financial and Administrative Management Efficiencies Audit Services with an Outside Audit Firm and Authorize the Executive Director to Enter into and Sign an Agreement in an amount not to exceed \$40,000 – Stephanie Loomis
8. **Informational Reports:**
  - A. Executive Director Report – Craig Gundlach
    - a. Staffing Update
    - b. Communication Highlights
    - c. Upcoming Training for Staff
    - d. Intake Statistics
    - e. Events



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## **Informational Reports (Cont.):**

B. Jewel Warr

- a. Announcement of SASA Interim Executive Director in accordance with Government Code Section 54953(c)(3).

## **9. Adjournment:**

