

**THE GOVERNING BOARD
OF THE JOINT POWERS AGENCY OF THE
STANISLAUS ANIMAL SERVICES AGENCY (SASA)**
Meeting Minutes

Regular Meeting

Thursday

January 16, 2025

Members Present:

Jewel Warr, Alternate for Stanislaus County-Chair
Scotty Douglass, Alternate for City of Modesto
Mike Pitcock, City of Waterford
Dominique Romo, City of Hughson
Mike Willett, Alternate for City of Patterson
Doug Dunford, City of Ceres

Staff Present:

Jesus Mendoza, Deputy County Counsel
Craig Gundlach, Interim Executive Director
Stephanie Loomis, Business Manager
Megan Morriss, Confidential Assistant IV
Bridget Silva, Supervisor
Chandra Looney, Supervisor

Guests and Dignitaries: None

The meeting was called to order at 9:00 am by Chair, Jewel Warr.

1. **Welcome:** Jewel Warr-Chair.
2. **Roll Call (Silent):** Welcome and introductions.
3. **Presentations:** None
4. **Public Comment Period (Limit of 5 minutes per person):** None
5. **Minutes of Previous Meetings:**
 - A. City of Modesto/City of Waterford (6-0) approved the Agency Board Meeting Minutes from September 19, 2024.
6. **Correspondence:** None
7. **New Business:**
 - A. Motion to approve the Amended Conflict of Interest Code for the Stanislaus Animal Services Agency.

(City of Ceres/City of Hughson; 6-0)

- B.** Motion to approve the 2025 Meeting Calendar for the Stanislaus Animal Services Agency Board.

(City of Modesto/City of Patterson; 6-0)

- C.** Motion to accept the Stanislaus Animal Services Agency 2022-2023 Audit Report.

(City of Ceres/City of Waterford; 6-0)

Public Comment: Nancy Klein presented a handout she had created that address areas of use of the restricted funds. She communicated that she does not feel the restricted funds should go back to the partners but rather, should be used for Public spay and neuter.

- D.** Motion to accept and approve the Stanislaus Animal Services Agency Fiscal Year 2024-2025 Midyear Budget.

(City of Waterford/City of Modesto; 6-0)

8. Committee Reports:

A. Executive Director Report-Craig Gundlach

- i. Spoke about our red/yellow/green system and shortening a dogs stay here at the shelter. Spoke about marketing red list dogs and doing promotions to increase visibility. Also spoke about meeting with the networkers so this change would not be a shock. Opened the lines of communication with the networker's team. Introduced the customer service survey to the Board members. It will be up and available soon. Spoke on how we are designating an Animal Control Officer to investigate backyard breeders. Using our officers for public education efforts. Our social media person, Alondra, has been expanding our reach by working with radio stations and television stations.

Also, it's important to relay on social media what is truly happening at the shelter. There are dogs coming to the end of their stay here and need to be adopted or rescued quickly. Looking into upgrading our computer system, Chameleon. Also, looking into other services Chameleon provides. We are also happy to report that the LOVE Clinic has opened two days per week on a consistent basis with contract veterinarians. Spoke about starting to cover some of our kennels so dogs can't climb out and injure a citizen or staff person. We are starting with

covering 40 and will continue as budgeting allows. Supervisor Looney and Silva gave an update on Dogs Playing for Life program.

B. Executive Director Recruitment Sub-Committee report

- i. Recruitment is going great. We have good candidates. Used a hybrid model of CEO-HR recruitment team and CPS-HR.

9. Informational: None

10. Closed Session: None

11. Adjournment at 11:06 am

Adjourned: 11:06 am

ATTESTED: Megan Morriss, Clerk
of the Governing Board
of the Joint Powers Agency
of the Stanislaus Animal Services Agency
State of California