

**THE GOVERNING BOARD
OF THE JOINT POWERS AGENCY OF THE
STANISLAUS ANIMAL SERVICES AGENCY (SASA)**
Meeting Minutes

Regular Meeting

Thursday

April 17, 2025

Members Present:

Jewel Warr, Alternate for Stanislaus County-Chair
Scotty Douglass, Alternate for City of Modesto
Mike Pitcock, City of Waterford
Dominique Romo, City of Hughson
Mike Willett, Alternate for City of Patterson
Doug Dunford, City of Ceres

Staff Present:

Jesus Mendoza, Deputy County Counsel
Craig Gundlach, Interim Executive Director
Stephanie Loomis, Business Manager
Megan Morriss, Confidential Assistant IV
Amanda Keaton-Management Consultant
Kim Weimer-Director of Finance and Administrative Services

Guests and Dignitaries: None

The meeting was called to order at 9:00 am by Chair, Jewel Warr.

1. **Welcome:** Jewel Warr-Chair.
2. **Roll Call (Silent):** Welcome and introductions.
3. **Presentations:** None
4. **Public Comment Period (Limit of 5 minutes per person):**
 - A. Chris Ricci from City of Modesto City Council spoke about his concerns with SASA. He has received some negative constituent feedback particularly on the topic of feral cats and what SASA is doing with the feral cat population.
 - B. Citizen from City of Modesto spoke about her concerns with the feral cat colonies in the Airport neighborhood.
5. **Minutes of Previous Meetings:**
 - A. City of Modesto/City of Ceres (6-0) approved the Agency Board Meeting Minutes from February 20, 2025.
6. **Correspondence:** None

7. **New Business:** None

8. **Committee Reports:** None

9. **Informational Reports:**

A. Executive Director report by Craig Gundlach-Interim Director:

- i. Introduction of New Director-Lily Yap.
- ii. Recruitment update by Megan Morriss, Confidential Assistant. Outlined the vacancies in the department and where we are in the recruitment process.
- iii. Interim Director wrap up. Agency stabilization and updated efforts at the shelter. Focus on Safety and Service. Spoke on future opportunities for the shelter.
- iv. Updated efforts at the Shelter:
 1. Chameleon data management software update
 2. Crystal reports software update
 3. Shelter Love data management system
 4. Finance and administrative audit
 5. Employee evaluations
 6. Weekly audits of animal population
 7. Addressing Docupet issues
 8. Establishing policies and procedures
 9. SASA LOVE Clinic
 10. Immediate safety issues addressed
 11. Focus on Service
 12. Opportunities at the Shelter
 13. Hire a permanent Executive Director

10. **Closed Session:** None

11. **Adjournment at 10:07 am**

Adjourned: 10:07 am

ATTESTED: Megan Morriss, Clerk
of the Governing Board
of the Joint Powers Agency
of the Stanislaus Animal Services Agency
State of California